



WE ARE LOOKING FOR NEW BOARD OF DIRECTORS AT THE TERESA GROUP

The Teresa Group is currently welcoming applications for membership to our volunteer Board of Directors. We are seeking committed Board members to strategically lead the organization and help us meet our mandate. Serving on the Board is an extraordinary opportunity for someone who is passionate about the HIV sector, specifically children, youth and their families impacted by HIV/AIDS. The Teresa Group is committed to ensuring that children, youth, and their families affected by HIV/AIDS have a leading voice in governing the organization. The Teresa Group is also committed to ensuring that the diversity of the Board reflects the community of people living with HIV/AIDS to the greatest extent possible.

We are looking for members who:

- Are interested in furthering the mission of the Teresa Group.
- Be willing to serve for a 3-year Board term.
- Agree to comply with the Standard of Care that is required of you as a Board Director.
- Have knowledge and experience in Board Governance or equivalent leadership experience.
- Have knowledge of Equity, Diversity, Accessibility, and Inclusion.
- Can commit to time involved for work in support of the Board and one of its committees approximately 5-7 hours a month.

The members will also have specific skills or expertise in one or more than one of the following:

- Board Governance
- Finance/Accounting, CFA, CPA
- Knowledge of HR procedures
- Fundraising.
- Policy Development
- Working knowledge of the Non-profit sector



Every Director and Officer of The Teresa Group, in exercising their powers and discharging their duties, shall:

- Act honestly and in good faith with a view to the best interests of the corporation.
- Exercise the care, diligence, and skill that a reasonably prudent person would exercise in comparable circumstances.
- Comply with all relevant legislation, the letters patent, by-laws, and the Teresa Group policies including anti-bullying and anti-harassment and confidentiality agreements.

Application Process:

- Please complete a Teresa Group nomination form. A nomination form can be found on the Teresa Group website www.teresagroup.ca.
- Be endorsed by any two (2) individuals known to you for at least two years.
- Applicants who are most closely aligned with the priorities of the Board of Directors will be invited to an interview.
- Nominations will be reviewed by the membership of the Teresa Group Board Development Committee.
- Candidates of interest will be interviewed by the Board Human Resource Committee and brought forward for election at the Annual General Meeting of the Teresa Group.
- Applicants requesting accommodation should communicate their request well in advance of their scheduled interview. This request will be shared with the interviewing panel only.

If you are interested in serving on the Teresa Group Board, please complete the nomination form below and ensure that it is received (as a pdf attachment or in an email) no later than 5:00 p.m. April 30th, 2026, to: Attention: Executive Director

rpisharody@teresagroup.ca

Thank you for considering this commitment to our governance and leadership.

THE TERESA GROUP BOARD OF DIRECTORS NOMINATION FORM

The term of office for this position is from September 2024 until the 2026 AGM.

Contact Information of Nominee

Name*	
Street Address*	
City, Province, Postal Code*	
Phone*	
Other Phone	
E-Mail Address*	

*Required information

1. Why do you want to contribute to the Teresa Group by serving on the Board?

2. What do you hope to gain from serving on the Board?

3. Are you a person who is living with HIV?

- Yes
- No
- Other

4. What areas do you have skills in?

- Not-for-profit governance
- Financial Management
- Fund Development/Fundraising
- Experience with Government Granting Bodies
- Policy Development
- Legal Expertise
- Program Development
- Human Resource Management
- Communications and media expertise
- Knowledge/experience in working/volunteering at an AIDS Service organization
- Knowledge/connection to communities most at risk for HIV
- Connection with business/corporate sector
- Advocacy

- Research
 - Other (please specify):
5. What special skills or qualifications have you gained from employment, previous volunteer work, hobbies or other activities?
6. Please list any positions that you have held on any other Boards of Directors?
7. Are there currently or have there ever been any sanctions or complaints brought against you to a partnering agency or affiliate of the Teresa Group? If so, how have these complaints been resolved?

Endorsements

Nominations for this position must be endorsed by two (2) individuals known to you for at least two years. Please include the endorsements with this nomination form.

First Endorsement

The [name of individual] endorses the nomination of [name of candidate]

Name and position: _____

Signature: _____

Second Endorsement

The [name of individual] endorses the nomination of [name of candidate]

Name and position: _____

Signature: _____

Please endorse your nomination form as follows:

I _____ (legal name) declare that I meet the criteria to be a Director of the Teresa Group. I agree to serve as a Director of the Teresa Group in accordance with its by-law if elected.

Signature: _____

Date: _____